

## **Position Title: Counselor in Training (CIT)**

### **Position Summary**

A Counselor in Training (CIT) supports camp instructors and Lead Counselors in facilitating camp activities and supervising campers. He/she is responsible for knowing the whereabouts of each camper in his/her charge at all times during duty hours.

**Hours:** M-F 8:45-12:15, 12:45-4:15 (possibility of working 12-1 for Lunch Bunch)

<b>Dates:</b> May 29-Jun 1	Jul 9-13
Jun 4-8	Jul 16-20
Jun 18-22	Jul 30-Aug 3
Jun 25-29	Aug 6-10

### **Background Required and Qualifications**

- Must be at least 16 years of age.
- Possesses good leadership abilities and responsibility skills.
- Demonstrates appropriate behavior at all times.
- Is patient, enthusiastic, self-controlled and dependable.
- Has ability to work with others and follow directions.
- Has enthusiasm for the arts, whether theatre, art, or clay.
- Previous work with children preferred.

### **Principal Duties and Responsibilities**

- Observes and promotes all rules and regulations established for Camp MAC and participating campers.
- Assists Lead Counselors and Instructors with camp activities.
- Escorts the campers to activities and recreation time.
- Assists campers with projects and during class activities.
- Attends all camp activities.
- Assists with morning roll call.
- Maintains attendance count at all camp activities.
- Reports a camper's absence from a camp activity immediately to the Lead Counselor or Instructor.
- Reports any rule violation by campers to the Lead Counselor or Instructor, or MAC Office staff.
- Reports any observed difficulties related to illness and/or injury of campers immediately to the Lead Counselor, Instructor, or MAC Office staff.
- Works cooperatively with fellow Counselors in the completion of assigned duties.
- Seeks and provides assistance or advice from the Lead Counselor, Instructor, or MAC Office staff when needed.
- Performs other duties as assigned.

**Reports to:** Lead Counselors, Education Director